



St Edmund's
COLLEGE

PROCEDURE 03.13.01-E Footwear Safety Procedure

PURPOSE

St Edmund's College (the School) through our WH&S policy, is committed to providing a safe working and learning environment for all students, staff and visitors, in accordance with statutory obligations.

Footwear is an important safety item that provides a level of safety. Good soles provide a sound grip on the floor preventing accidents such as slips, trips and falls from occurring. Footwear can also protect feet from damage caused by accidents such as falling objects or liquid and chemical spillages. This procedure has been developed to ensure our school provides a safe working and learning environment.

PROCEDURES

The school has identified areas of our school where appropriate footwear must be worn by students, staff and visitors:

- Industrial Arts and technology workshop areas
- Science laboratories
- Canteen, Food Technology (kitchen areas) and Hospitality
- PDHPE Classes (joggers are required)

Students are required to wear enclosed black leather school shoes or black leather joggers as demonstrated by the diagram below (please note that Mary Jane school shoes do not meet the required safety standard).



Appropriate

Inappropriate

Mary Jane style school shoes are not appropriate and leather joggers with Velcro are suitable. Teachers will undertake a risk assessment if the shoes are not leather based, depending on the lesson to be conducted.

Please note: sandals, open footwear or high heeled shoes are not permitted in these areas. If students present for a class or activity with inappropriate footwear, the student should be offered alternative educational activities until they are wearing appropriate footwear.

The above list is not exhaustive. Appropriate safe footwear may also be identified as a requirement in relation to other areas or activities, documented procedure or a documented risk assessment. For example, in work situations where floors can't always be kept dry or clean, the right footwear is especially important, so a slip resistant shoe may be required.

Footwear in the general school environment (areas not listed above), the school strongly recommends students, staff and visitors continue wearing footwear that is suitable for walking on a number of different surfaces during the working day (e.g. stairs, playgrounds, grass and sports fields). Footwear which is suitable for the general school environment means enclosed leather shoes, which are flat shoes or shoes with a minimal heel that have a good grip and fit well.

Approval Authority	College Principal
Date of Review	February 2025
Date for Next Review	October 2028
Version	02
Related Policies, Procedures, Forms and Guidelines	03.01.00-E – WHS Policy 03.10.00-E – WHS Consultation Policy <ul style="list-style-type: none">• Work Health and Safety Act 2011• Work Health and Safety Regulation 2011